



Eric Holcomb, Governor
State of Indiana

Division of Mental Health and Addiction
402 W. WASHINGTON STREET, ROOM W353
INDIANAPOLIS, IN 46204-2739
317-232-7800
FAX: 317-233-3472

January 24, 2019

To: Recovery Works Providers and Referral Sources

From: Rebecca Buhner

Re: Memo 013

Subject: Insurance Acceptance

The purpose of this memo is to clarify and add information regarding the Recovery Works insurance policy, which is stated on pages 29-30 of the Policies & Procedures Manual. Please review the insurance section of the manual, along with the additional information below, as all Recovery Works providers will be held accountable for implementing these changes.

Insurance Acceptance – Required by Treatment Providers

Effective **July 1, 2019**, all Recovery Works treatment providers, who are DMHA certified to provide treatment services, must be enrolled as a Medicaid/HIP provider and credentialed with the Managed Care Entities. This entire process can take up to six (6) months; therefore, it is recommended that all Recovery Works providers begin the process immediately. As soon as a Recovery Works provider is enrolled as a Medicaid/HIP provider, it is required that the Medicaid provider number, known as the NPI, be submitted to the Recovery Works team within 24 hours.

For information on the Medicaid/HIP process and to obtain forms, go to:

www.indianamedicaid.com.

Once enrolled and credentialed as a Medicaid/HIP provider, the agency must immediately begin billing Medicaid/HIP for all services covered under Medicaid/HIP.

The Recovery Works program is a payer of last resort. It is imperative that providers accept and bill insurance for clients to conserve a client's overall expenditure and funding. Previously, Recovery Works required that providers connect clients to insurance. However, to further close the gap with obtaining coverage for clients, we are now requiring all providers to have the capability to bill insurance.

Further clarification in regards to this policy for Recovery Works Recovery Residences (levels I-III) will be sent in the near future. Failure to comply with this policy will result in agency being placed on suspension status, meaning inability to accept new Recovery Works clients. After



three (3) months on suspended status, the Recovery Works provider agreement will be terminated.

Sincerely,

Rebecca Buhner

Deputy Director – Addiction and Forensic Treatment

Division of Mental Health and Addiction

Family Social Services Administration

*Please print and keep with your Recovery Works Program Manual.